

COMPENSATION BOARD DOCKET #20/06

December 18, 2019

307-20-06: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

CONSENT DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	SHERIFF/ SUPERINTENDENTS	12-17-2019 - Officers request to transfer Vacancy Savings to Temporary/Office expense.	\$0.00	Approved per the Compensation Board's FY20 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
087	307	Henrico County	12/2/2019	Vacancy Savings	Temporary	\$293,142.02	\$293,142.02
175	307	Southampton	12/4/2019	Vacancy Savings	Office	\$82,242.25	\$50,000.00
175	307	Southampton	12/4/2019	Vacancy Savings	Temporary	\$0.00	\$22,242.00
485	307	Blue Ridge Regional Jail	12/3/2019	Vacancy Savings	Temporary	\$62,029.26	\$62,029.26
491	307	Southside Reginal Jail	12/16/2019	Vacancy Savings	Office	\$15,082.30	\$15,082.30
492	307	Southwest Virginia Reg. Jail	12/16/2019	Vacancy Savings	Temporary	\$48,562.79	\$48,562.79
650	307	Hampton City	12/9/2019	Vacancy Savings	Office	\$619,638.77	\$619,638.77
770	307	Roanoke City	12/12/2019	Vacancy Savings	Office	\$77,408.70	\$50,000.00
770	307	Roanoke City	12/12/2019	Vacancy Savings	Temporary	\$0.00	\$20,000.00
		Totals				\$1,198,106.09	\$1,180,697.14

NORFOLK CITY	SHERIFF	<p>December 3, 2019 - Officer requests, in accordance with §15.2-1606, to reimburse the City of Norfolk for Defense Counsel at \$2,036.55.</p> <p>Staff notes that a memo dated January 31, 2019 from the Division of Risk Management states counsel would not be provided. In this suit, Plaintiff is not seeking monetary damages from the Sheriff, but is seeking specific action by the sheriff's office, which is not covered by the Division of Risk Management's VARISK program.</p>	\$2,036.55	Approved in accordance with §15.2-1606, <u>Code of Virginia</u> .
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307-20-06: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
ROCKBRIDGE REG JAIL	SUPERINTENDENT	<p>October 8, 2019 - Officer requests staffing assistance to address significant inmate population increases resulting in significant safety concerns.</p> <p>Officer states this is a small rural jail built in 1987. The facility was originally designed to hold 56 inmates and was immediately authorized to double bunk and hold 107 inmates comfortably. The jail serves Rockbridge County, the towns of Glasgow and Goshen, and also the cities of Buena Vista and Lexington. There has been a significant increase in population over the past two years, and between 2017/2018 they have averaged approximately 120 inmates per day. However, since the beginning of 2018/2019 the trend continues to increase at an alarming rate, with a population of 142 last January and a current steady inmate average daily population of 166, not including another approximately 60 offenders housed in other jail facilities. This has resulted in excessive overtime. The jail is at a critical inmate level and additional staffing is needed to alleviate staffing fatigue as well as financial strain and pressures felt by the localities.</p> <p>Staff notes the jail is currently funded for base and emergency staffing of 29 corrections officer positions based on an operating capacity of 56 and a CY18 average daily population of 122 inmates. In FY19 the average daily population increased to approximately 135 inmates, and the average daily population over the past five months is approximately 153 inmates (189% above capacity). Total corrections positions due for capacity and overcrowding total 38, with a current additional need for 9 overcrowding positions. The officer requested 10 additional corrections officer positions in his FY20 budget request at an annualized cost of \$358,553.</p>		\$358,553.00	<p>The Compensation Board does not have additional emergency corrections officer positions to allocate mid-year in FY20, however, the Compensation Board approved a one-time allocation of additional temporary salaries funds in the amount of \$57,012 in FY20, based upon funding equivalent to the entry-level salary for three emergency corrections officer positions at \$32,785 (15.66/hour) effective December 1, 2019 through June 30, 2020. This is a one-time funding allocation, based upon the specific circumstances stated by the officer.</p>

772-20-06: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
ROCKBRIDGE COUNTY	COMMONWEALTH'S ATTORNEY	12-9-2019 - Officer requests to transfer Temporary Salaries funds in the amount of \$14,193.49 to Office Expense funds.		\$0.00	Approved per the Compensation Board's FY20 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
163	772	Rockbridge County	12/9/19	Temporary	Office Expense	14,193.49	\$14,193.49

773-20-06: CIRCUIT COURT CLERKS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
CAREER DEVELOPMENT COMMITTEE	CIRCUIT COURT CLERKS	12-9-19 Career Development Committee provides the Compensation Board with the documentation of accredited coursework for the Deputy Clerk's Career Development Program. The Career Development Committee has submitted a detailed outline of the Course Curriculum for 2020 for review and approval by the Board in December as required by the Deputy Clerks' Career Development Program. The committee also provided a report on the certification of Clerks and Deputy Clerks in the Association's Career Development Programs.		-0-	The Compensation Board approved the course curriculum and plan for coursework for completion by Deputy Circuit Court Clerks in CY20 for participation in the deputies' career development program as presented by the Career Development Committee. The Compensation Board thanks the Committee for its status report of certifications of Clerks and Deputy Clerks in the Career Development Programs.

771-20-06: COMMISSIONERS OF THE REVENUE

NONE.

774-20-06: TREASURERS

NONE.

OTHER MATTERS

NEW BUSINESS:

			REGULAR DOCKET		
	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1.	MEETING MINUTES	COMPENSATION BOARD	Staff presents minutes for approval as follows: Docket #20/05.	N/A	Approved.
2.	COMPENSATION BOARD MEETINGS	COMPENSATION BOARD	Confirmation of upcoming Board meetings: Wednesday, January 22, 2020 at 10:00 a.m. and Wednesday, February 26, 2020 at 10:00 a.m. Also, a special meeting will be held on Tuesday, January 7, 2020 at 2:00 p.m. with Association leadership to discuss budget and legislative priorities for the upcoming legislative session.	N/A	Confirmed.
3.	NEW OFFICER TRAINING	COMPENSATION BOARD	The Compensation Board's New Officer Training was held December 11-13, 2019 at the Virginia Crossings Hotel and Conference Center in Glen Allen. A total of 99 new officers were invited, and 94 attended.	N/A	Noted.
4.	COIN ONLINE BUDGET REQUEST TRAINING	COMPENSATION BOARD	The training was held in Roanoke on December 5 th -6 th at the Virginia Western Community College with a total of 26 attendees, and at the Hanover County Sheriff's Office on December 13 th and 16 th with a total of 31 attendees.	N/A	Noted.
5.	INVITE ASSOCIATION LEADERSHIP TO JANUARY 2020 LEGISLATIVE MEETING	COMPENSATION BOARD	Staff presents memo for approval inviting Association Presidents for special legislative meeting with Board on Tuesday, January 7, 2020 at 2:00 p.m.	N/A	Approved.
6.	TECHNOLOGY TRUST FUND COLLECTIONS & BUDGETING	COMPENSATION BOARD	<p>Collections: FY20 collections for July through November totaled \$3,055,161.04 an increase of 13.21% compared to the same period of collections in FY19.</p> <p>Expenditures: FY20 year-to-date Clerk's expenditures through 11/18/19, totaled \$928,742.22 or 16.53% of budgeted Technology Trust Funds.</p> <p>Projections: Based on current collections, FY20 TTF total collections would be approximately \$7.33 million, an increase of 16.75% compared to FY19 collections.</p>	N/A	Noted.

CLOSED MEETING
COMPENSATION BOARD DOCKET #20/06
December 18, 2019

NO CLOSED MEETING.

1) **MOTION FOR “CLOSED MEETING” by Chairman Tyrone Nelson. (_____ seconded the motion).**

- ☐ Under the provisions of Section 2.2-3711.A.1, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to discuss personnel issues—discussion of interview applicants, assignment, appointment, promotion, performance, salaries, discipline or resignation of specific officers, appointees or employees.
- ☐ Under the provisions of Section 2.2-3711.A.7, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** for consultation with legal counsel and/or briefing by staff members pertaining to actual or “probable litigation” concerning

When the closed meeting is complete, the public body must ***immediately*** reconvene in open session and take a recorded vote of its members in roll call fashion.

MOTION BY CHAIRMAN (vacant): I move to certify that only public business exempt from the Act was discussed.
(_____ seconded the motion.)

Tyrone Nelson, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Craig Burns, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Martha Mavredes, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

AND

MOTION BY CHAIRMAN (vacant): I move to certify that only public business matters identified in the motion to convene the closed meeting were discussed. (_____ seconded the motion.)

Tyrone Nelson, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Craig Burns, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Martha Mavredes, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Any member who cannot certify must state the specific details of the unauthorized discussion on the record. That record can be used as evidence in a lawsuit brought against the public body for violating the Act.

FOR YOUR INFORMATION NONE.

Public Body: Compensation Board
Date: December 18, 2019
Time: 10:00 a.m.
Location: Compensation Board Conference Room
Oliver Hill Building, 102 Governor Street
Richmond, VA 23219
Members: Tyrone Nelson, Chairman (present)
Craig Burns, Ex Officio member (present)
Martha Mavredes, Ex Officio member (present)

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